

Name of Reviewer

SPA2005 Submission Review Form

Ref Num:
 Working Title:
 Submitter(s):
 Session Type:
 Time:

Please indicate the theme this session fits and give some keywords to describe it e.g. Java, architecture

Theme	
People	<input type="checkbox"/>
Process	<input type="checkbox"/>
Technology	<input type="checkbox"/>
Practice	<input type="checkbox"/>

Keywords

Answer each question below as follows:

✓ yes / acceptable ? Might be ok with modifications X no / unacceptable

		✓ ? X	Comments
Content	Is the subject to be covered clearly defined?	<input type="checkbox"/>	
	Will the subject be of interest to SPA participants?	<input type="checkbox"/>	
	Is the target audience appropriate?	<input type="checkbox"/>	
	Is the session's content technically sound?	<input type="checkbox"/>	
	Will the expected benefits for the participants outweigh those for the presenter?	<input type="checkbox"/>	
	Are the session's benefits achievable?	<input type="checkbox"/>	
	Overall Assessment of content	<input type="checkbox"/>	
Process	Is the process to be followed clearly defined?	<input type="checkbox"/>	
	Will the process achieve the session's benefits in the time available?	<input type="checkbox"/>	
	Is the process compatible with the session type?	<input type="checkbox"/>	
	Are the materials to be provided by the session leader appropriate?	<input type="checkbox"/>	
	Overall assessment of process	<input type="checkbox"/>	
Deliverables	Are session outputs accessible to people who didn't attend it?	<input type="checkbox"/>	
	Are they appropriate and useful?	<input type="checkbox"/>	
	Overall assessment of deliverables	<input type="checkbox"/>	
Subjective View of Quality	Do you believe the session will be well organised?	<input type="checkbox"/>	
	Do you believe the session will be well presented/led?	<input type="checkbox"/>	
	Is this session risky but worth doing?	<input type="checkbox"/>	
	Do you know the presenter(s) or their work?	<input type="checkbox"/>	
	Overall Subjective assessment of quality	<input type="checkbox"/>	
	Would you (or someone you know) go to this session?	<input type="checkbox"/>	

Your Statement of Recommendation – delete as appropriate

- I would argue strongly to accept this proposal*
- I would be prepared to accept this proposal*
- I would be prepared to reject this proposal*
- I would argue strongly to reject this proposal*

Additional Comments